



International Green Energy Expo & Conference 2026

# GREEN ENERGY EXPO

*PV • ESS • Battery • WP • FC • Smart Grid • Renewables*

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**April 22<sup>nd</sup> (Wed) ▶ 24<sup>th</sup> (Fri), 2026 • exco**

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**Exhibitors  
Manual**

# **【Exhibitors Manual】**

[www.greenenergyexpo.co.kr/eng](http://www.greenenergyexpo.co.kr/eng)

First and foremost, your participation in the 23rd International Green Energy Expo & Conference is greatly appreciated.

This manual is a necessary guide for preparation and exhibition process, which includes various information and application forms.

Please make sure that all exhibitors of International Green Energy Expo & Conference understand important information and follow the schedule so that the event can go smoothly.

Thank you very much for your support.



























**Green Energy Expo Korea 2026 Secretariat**

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# I . General Information

## 1. Event Outline

<b>Title</b>	International Green Energy Expo & Conference 2026
<b>Date &amp; Time</b>	Date: April 22(Wed) ~ 24(Fri), 2026 / 3 days Time: 10:00 ~ 17:00 (The last day: 16:00)
<b>Venue</b>	EXCO East Wing Hall 4,5,6, West Wing Hall 2
<b>Hosted by</b>	Gyeongsangbuk-Do Province
<b>Organized by</b>	EXCO (Daegu Exhibition & Convention Center) KNREA (Korea New & Renewable Energy Association) KOPIA (Korea Photovoltaic Industry Association) KWEIA (Korea Wind Energy Industry Association) KHIA(Korea Hydrogen Industry Association)
<b>Media Partners</b>	PV Magazine, ENF, AVING, Energy Trend, Photon-International, SOLAR JOURNAL, PV-tech, Solartech, SNEC, Renewable Energy Followers, Energy Economic News, The Electronic Times,
<b>Sponsors</b>	<div> <div>Platinum Sponsor</div> <div>  Hanwha Q CELLS            HD HYUNDAI ENERGY SOLUTIONS            Hansol Technics            GRANDSUN         </div> </div> <div> <div>Gold Sponsor</div> <div>  HUAWEI            SDN            OCI Power            KOGAS            GREEN SOLAR         </div> </div> <div> <div>Silver Sponsor</div> <div>  Solplanet            KSTAR            Gaon E&amp;C            GS Global            Kalsun         </div> </div> <div> <div>Bronze Sponsor</div> <div>  JASOLAR            risen            GROWATT            GOODWE            solis            SISENERGY            TCL SOLAR            Jinko Solar            CTP Energy            FOX ESS            DAESUNG ENERGY            LIGHT SUN         </div> </div>

### 1.4.Supporters

MOTIE (Ministry of Trade, Industry and Knowledge Energy), MCT(Ministry of Culture and Tourism), MEST (Ministry of Education, Science and Technology), MLTM (Ministry of Land, Transport and Maritime Affairs), MEST (Ministry of Education, Science and Technology), ME (Ministry of Environment), MIFAFF (Ministry for Food, Agriculture, Forestry and Fisheries), KFS (Korea Forest Service), KMA (Korea Meteorological Administration), KETEP (Korea Institute of Energy Technology Evaluation and Planning), KEMCO (Korea Energy Management Corporation), KEPSCO (Korea Electric Power Corporation), KOGAS (Korea Gas Corporation), KDHC (Korea District Heating Corporation), KWRC (Korea Water Resources Corporation), KHNP (Korea Hydro & Nuclear Power Co., Ltd), KOMIPO (Korea Midland Power Co., Ltd.), KEEI (Korea Energy Economics Institute), KIER (Korea Institute of Energy Research), KNREA (Korea New & Renewable Energy Association), KDHA (Korea District Heating Association), ESCO (Energy Service Company Association), KEMEA (Korea Energy Management Engineering Association), KPX (Korea Power Exchange), KSNRE (The Korean Society for New and Renewable Energy), KRAAC (Korea Refrigeration & Air-conditioning Assessment Center), KBCSD (Korea Business Council for Sustainable Development), KSGI (Korea Smart Grid Institute), KSES (Korea Solar Energy Society), KSGEE (Korea Society of Geothermal Energy Engineers), SAREK (The Society of Air-conditioning and Refrigeration Engineers of Korea), KECA (Korea Electrical Contractors Association), KIRA (Korea Institute of Registered Architects), KEEA (Korea Electric Engineers Association), KSGA (Korea Smart Grid Association), KSNRE (The Korean Society for New and Renewable Energy), KSES (The Korean Solar Energy Society), KSGEE (Korea Society of Geothermal Energy Engineers), SAREK (The Society of Air-conditioning and Refrigerating Engineers of Korea), ISES (International Solar Energy Society), ENET (Korea NGO's Energy Network), KEF (Korea Energy Foundation) UNEP (United Nations Environment Program), ISCI (International Solar Cities Initiative), Green Korea United, Energy & Peace

## 2. Equipment Installation

Section			Period		Remarks	Note
Shell Booth	East wing Installation Construction (3 days)		April 19(Sun) (08:00~20:00) April 20(Mon) (08:00~20:00) April 21(Tue) (08:00-12:00)		Carpet/Booth Installation	Booth maker
	West wing Installation Construction (2 days)		April 20(Mon) (08:00~20:00) April 21(Tue) (08:00-12:00)			
	Booth Interior Setup		April 21(Tue) (12:00-22:00)		Interior Equipment Installation	Exhibitors
Customized Booth	East wing Installation Construction (3 days)		April 19(Sun) ~ 21 (Tue) April 19(Sun) (08:00~20:00) April 20(Mon) (08:00~20:00) April 21(Tue) (08:00-22:00)		Equipment Installation	Exhibitors Booth maker
	West wing Installation Construction (2 days)		April 20(Mon) ~ 21(Tue) April 20(Mon) (08:00~20:00) April 21(Tue) (08:00-22:00)		Equipment Installation	
Electricity	Main Line Construction		April 19(Sun) ~ 21(Tue) (08:00-16:00)		Main Line Installation to Booth	Booth maker
	Booth Construction	Shell Booth	April 19(Sun) ~ 21(Tue) (08:00-16:00)		Installation of Internal Wiring & Lighting	Booth maker
		Customized Booth	April 21(Tue) (08:00-22:00)			Exhibitors
	Power Supply		April 21(Tue) (17:00 ~ )		After completion of Installation	Booth maker
Internet	Wiring Work		East Wing	April 19(Sun) ~21(Tue) (08:00~18:00)	Line Construction	Booth maker
			West Wing	April 20(Mon) ~21(Tue) (08:00~18:00)		
	Internet Connection		April 21(Tue) (17:00 ~ )		After completion of Line Construction	
Plumbing / Compressor	Pipe Installation Construction		East Wing	April 19(Sun) ~21(Tue) (08:00-18:00)		Booth maker
			West Wing	April 20(Mon) ~21(Tue) (08:00-18:00)		
Carrying display product	Heavy Product (Shell booth/by vehicle)		April 21(Tue) (08:00~14:00)		No vehicles allowed in the hall from 14:00 on April 21 (Tue)	Exhibitors
	Heavy Product (Customized booth/by vehicle)		April 20(Mon) (08:00~20:00)	April 21(Tue) (08:00~14:00)		
	Light Weight Product		April 21(Tue) (08:00~20:00)			
Pass Distribution			April 21(Tue) (13:30~18:00)		Pass for Entrance and Parking Space	Registration Desk (West Wing, Lobby, 1F)

<b>Final Inspection</b>	April 21(Tue) (17:00~18:00)	Inspection of Display Items, Cleaning of Booth	Exhibitors
		Cleaning of Hallway	Secretariat

※ The schedule above is subject to slight changes depending on the circumstances.

### 3. Exhibition Schedule

Section		Time	Remarks	Note
<b>April 22nd(Wed)</b>	Opening Venue	08:00	Exhibitors, Booth maker Entry allowed	Secretariat
	Preparation for Exhibition	08:00~10:00	Booth Cleaning, Product Display	Exhibitors
	Opening Ceremony	11:00~13:00	Opening Ceremony & VIP Line Tour	Secretariat
	Exhibition	10:00~17:00	-	
<b>April 23rd(Thu)</b>	Preparation for Exhibition	09:00~10:00	Preparation	Exhibitors
	Exhibition	10:00~17:00	-	
<b>April 24th(Fri)</b>	Questionnaire Distribution	14:00	Exhibition Evaluation	Secretariat
	Closing	16:00	No teardown authorized b efore this time	Exhibitors
	Carry-Out Permit	16:00~19:00	Submission/Confirmation of Carry-Out Report	Secretariat
	Carry Out		Carry-Out of Light Weight Products	Exhibitors

※ The schedule above is subject to slight changes depending on the circumstances.

Please refer to the website: [www.greenenergyexpo.co.kr/eng](http://www.greenenergyexpo.co.kr/eng)

#### 4. Exhibits Carry-Out

Section	Time	Remarks	Note
<b>Packing &amp; Carry-Out of Light Goods</b>	<b>April 24(Fri)</b> 16:00~19:00	Submit Carry-Out Report ⇒ Confirmation from Secretariat	Exhibitors
<b>Carry-Out of Heavy Goods &amp; Dismantling</b>	<b>April 25(Sat)</b> 09:00~18:00	⇒ Carry-Out	

#### 5. Document Submission Deadline

No	Application Form	Deadline	Submission Method	Remark
1	Signboard registration	April 1 (Wed)	Website or e-mail	Mandatory
2	Entry pass issuance & Invitation letter application form	April 1 (Wed)		Mandatory
3	International Buyer Recommendation Letter	March 30 (Mon)		Optional
4	Banner Advertisement Application	April 1 (Wed)		Optional
5	Interpreter Service Application Form			Optional
6	ADDITIONAL UTILITY SERVICE application form (Including Barcode System)	April 10 (Fri)		Optional
7	Carry-out Report Form	On-Site	On-site Submission	Mandatory (on-site submission)
8	Business Result Report Form			Mandatory (necessary)
9	Application for Overtime Work			

## II. Equipment Installation

### 1. Booth Installation

#### A. Basic Booth

- Aeroview



\* Since the image above is provided to help your understanding, it may be slightly different from the actual construction.

- Provision

	Basic type(1 booth)
Including	<ul style="list-style-type: none"> <li>●9m<sup>2</sup>(3m×3m)</li> <li>●2.4mH partition</li> <li>●Carpet(Pytex)</li> <li>●Company Signage(Name Board)</li> <li>●Booth Number Signage</li> <li>●Double socket(220v) 1 Unit</li> <li>●Basic light(Fluorescent tubes 2 units(40W), Spotlight 3 units(100W))</li> <li>●Power Supply 1Kw</li> <li>●1 Information Desk, 1Chair (<u>Exhibitor</u>)</li> </ul>



## B. Premium Booth

○ Aeroview



\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Premium type(1 booth)
Including	<ul style="list-style-type: none"> <li>●9m<sup>2</sup>(3m×3m)</li> <li>●2.4mH partition</li> <li>●Carpet(Pytex)</li> <li>●Company Signage(Name Board)</li> <li>●Booth Number Signage</li> <li>●Double socket(220v) 1 Unit</li> <li>●Basic light(Fluorescent tubes 4 units(40W), Spotlight 6 units(100W))</li> <li>●Power Supply 1kW</li> <li>●1 Information Desk, 1Chair (<u>Exhibitor</u>)</li> <li>●1 Consulting Table, 4Chairs (<u>Exhibitor</u>)</li> </ul>

### C. Block Booth Type A

○ Aeroview



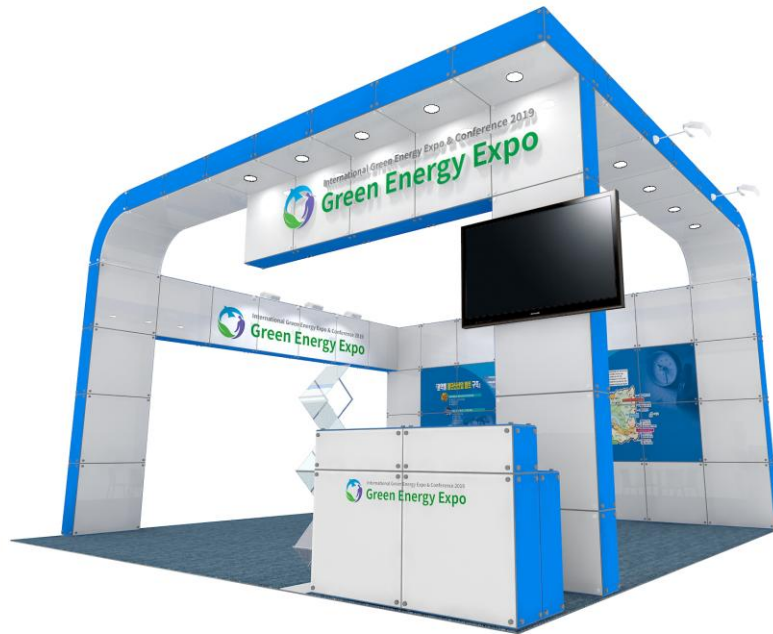
\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type A (2booths)
Including	<ul style="list-style-type: none"> <li>● 18m<sup>2</sup>(6m×3m)</li> <li>● Carpet(Pytex) (<b>Designated color</b>)</li> <li>● 2 Scotch Signboards</li> <li>● Double socket(220v) 2 Units</li> <li>● Basic light(Fluorescent tubes 24 units(40W), 8 LED spots, 4 LED downlights)</li> <li>● Power Supply 1kW</li> <li>● 1 Information Desk, 1Stool (<u>Exhibitor</u>)</li> <li>● 1 Consulting Table, 3Chairs (<u>Exhibitor</u>)</li> <li>● 2 Actual Images</li> <li>● 1 Wall-mounted TV</li> <li>● 1 Catalogue stand</li> </ul>

## D. Block Booth Type B

○ Aeroview



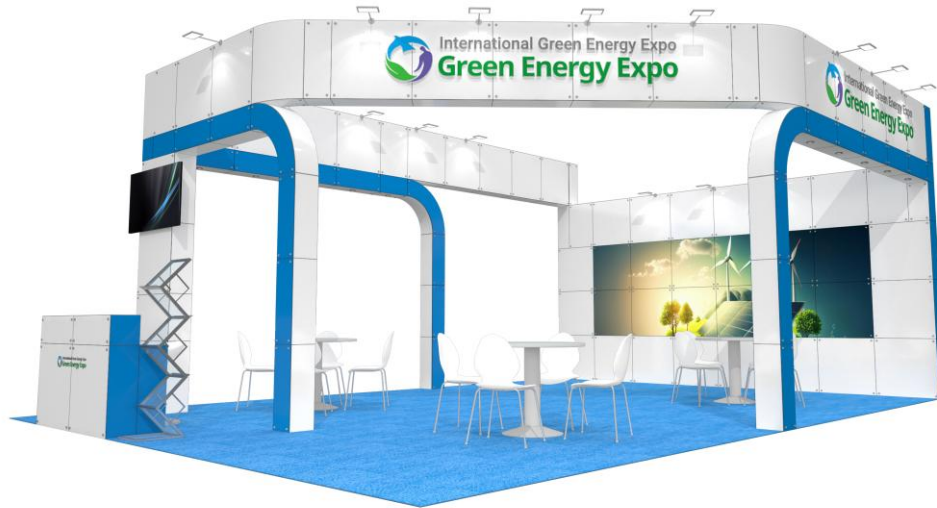
\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type B (4booths)
Including	<ul style="list-style-type: none"> <li>● 36m<sup>2</sup> (6m × 6m)</li> <li>● Carpet(Pytex) (<b>Designated color</b>)</li> <li>● 2 Scotch Signboards, 2 Sheet Signboards</li> <li>● Double socket(220v) 3 Units</li> <li>● Basic light(Fluorescent tubes 24 units(40W), 14 LED spots, 10 LED downlights)</li> <li>● Power Supply 1kW</li> <li>● 1 Information Desk, 1Stool (<u>Exhibitor</u>)</li> <li>● 2 Consulting Tables, 6Chairs (<u>Exhibitor</u>)</li> <li>● 2 Actual Images</li> <li>● 1 Wall-mounted TV</li> <li>● 1 Catalogue stand</li> </ul>

## E. Block Booth Type C

○ Aeroview



\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type C (6booths)
Including	<ul style="list-style-type: none"> <li>● 54m<sup>2</sup> (9m × 6m)</li> <li>● Carpet(Pytex) (<b>Designated color</b>)</li> <li>● 2 Scotch Signboards, 2 Sheet Signboards</li> <li>● Double socket(220v) 3 Units</li> <li>● Basic light(Fluorescent tubes 24 units(40W), 18 LED spots, 10 LED downlights)</li> <li>● Power Supply 1kW</li> <li>● 1 Information Desk, 1Stool (<u>Exhibitor</u>)</li> <li>● 3 Consulting Tables, 9Chairs (<u>Exhibitor</u>)</li> <li>● 2 Actual Images</li> <li>● 1 Wall-mounted TV</li> <li>● 1 Catalogue stand</li> </ul>

## F. Block Booth Type D

○ Aeroview



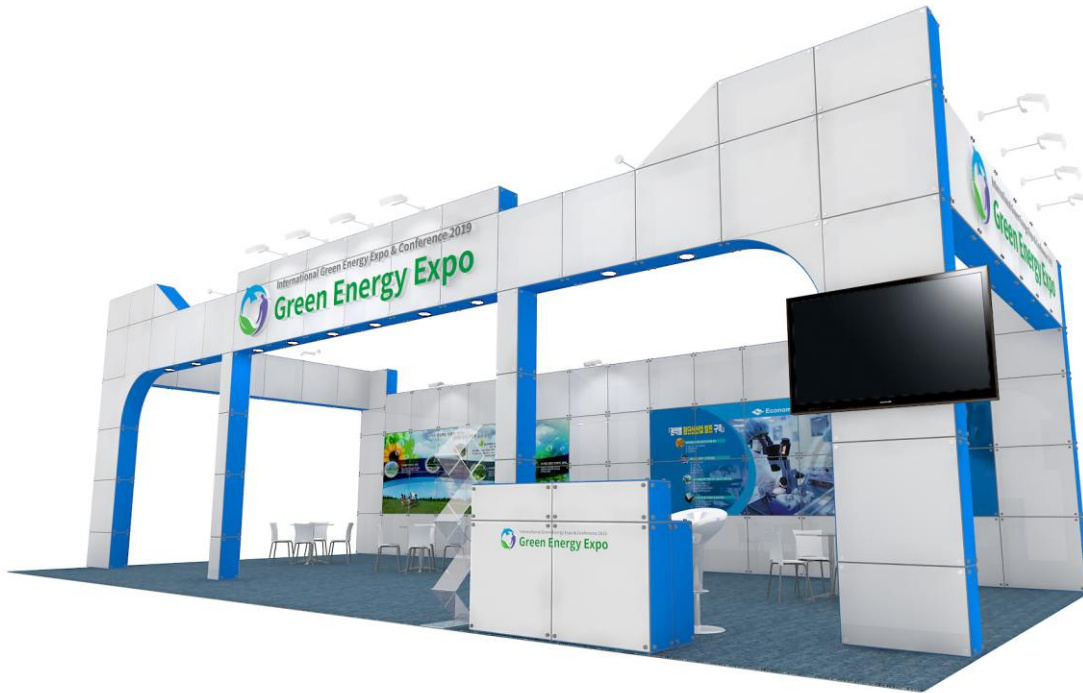
\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type D (6booths)
Including	<ul style="list-style-type: none"> <li>● 54m<sup>2</sup> (9m × 6m)</li> <li>● Carpet(Pytex) (<b>Designated color</b>)</li> <li>● 2 Scotch Signboards, 2 Sheet Signboards</li> <li>● Double socket(220v) 3 Units</li> <li>● Basic light(Fluorescent tubes 24 units(40W), 18 LED spots, 10 LED downlights)</li> <li>● Power Supply 1kW</li> <li>● 1 Information Desk, 1Stool (<u>Exhibitor</u>)</li> <li>● 3 Consulting Tables, 9Chairs (<u>Exhibitor</u>)</li> <li>● 2 Actual Images</li> <li>● 1 Wall-mounted TV</li> <li>● 1 Catalogue stand</li> <li>● LED Electronic Board (4.5m × 2m)</li> </ul>

## G. Block Booth Type E

○ Aeroview



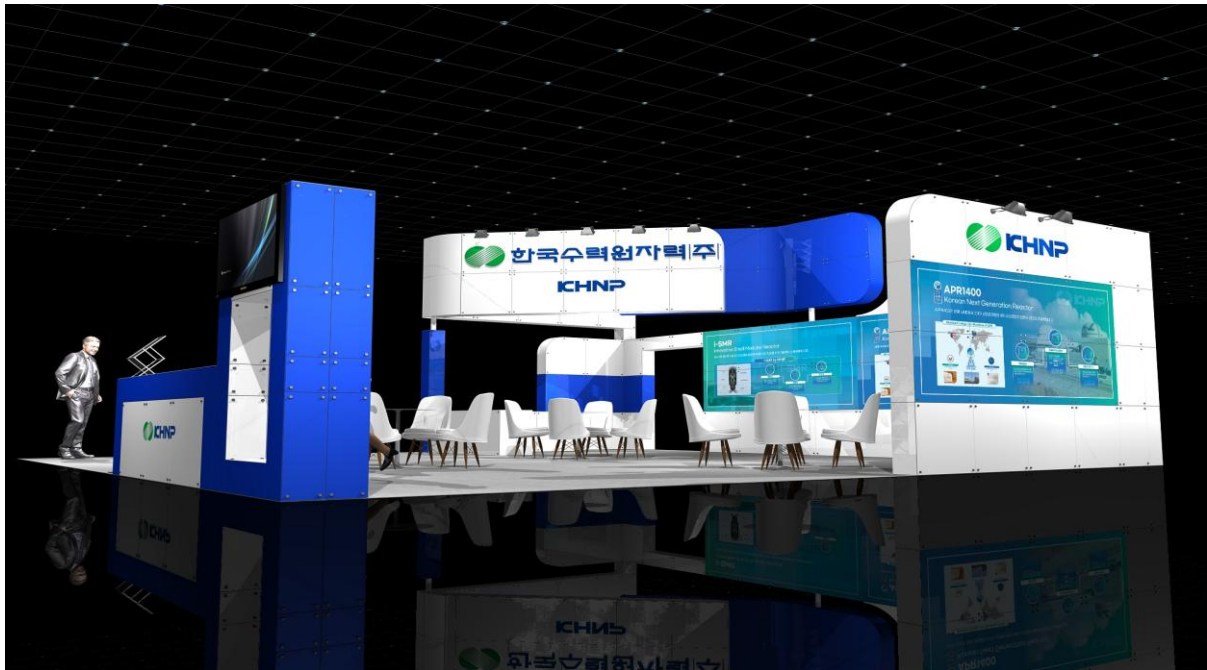
\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type E (8booths)
Including	<ul style="list-style-type: none"> <li>● 72m<sup>2</sup> (12m × 6m)</li> <li>● Carpet (Pytex) (<b>Designated color</b>)</li> <li>● 2 Scotch Signboards, 2 Sheet Signboards</li> <li>● Double socket (220v) 4 Units</li> <li>● Basic light (Fluorescent tubes 48 units (40W), 22 LED spots, 10 LED downlights)</li> <li>● Power Supply 1kW</li> <li>● 1 Information Desk, 1 Stool (<u>Exhibitor</u>)</li> <li>● 4 Consulting Tables, 12 Chairs (<u>Exhibitor</u>)</li> <li>● 4 Actual Images</li> <li>● 1 Wall-mounted TV</li> <li>● 1 Catalogue stand</li> </ul>

## H. Block Booth Type F

○ Aeroview



\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

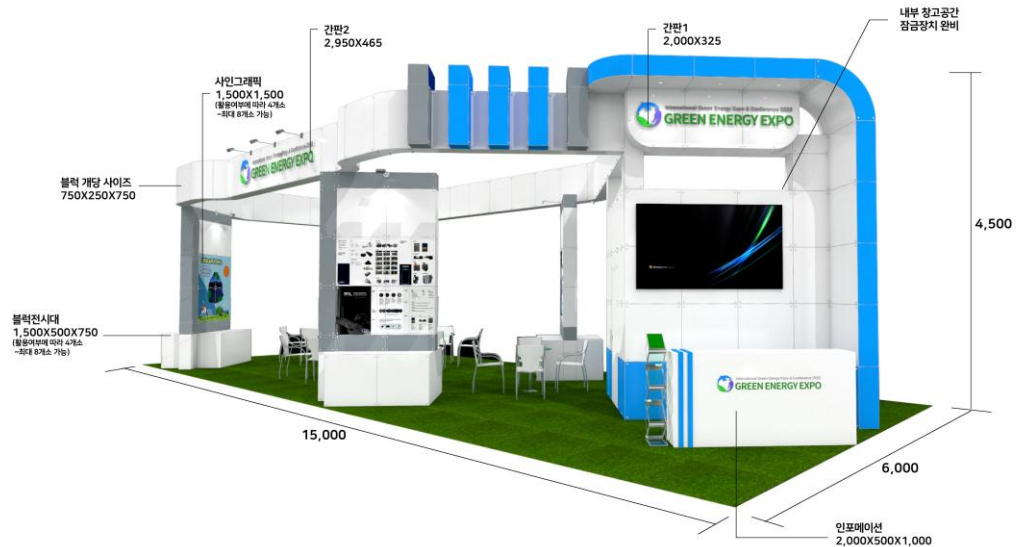
○ Provision

	Block booth type F (9booths)
Including	<ul style="list-style-type: none"> <li>●81m<sup>2</sup>(9m×9m)</li> <li>●Carpet(Pytex) (<b>Designated color</b>)</li> <li>●1 Scotch Signboards, 7 Sheet Signboards</li> <li>●Double socket(220v) 5 Units</li> <li>●Basic light(Fluorescent tubes 72 units(40W), 16 LED spots)</li> <li>●Power Supply 1kW</li> <li>●1 Information Desk, 4 Stool (<u>Exhibitor</u>)</li> <li>●4 Consulting Tables, 12 Chairs (<u>Exhibitor</u>)</li> <li>●4 Actual Images</li> <li>●1 Wall-mounted TV</li> <li>●1 Catalogue stand</li> </ul>



## I. Block Booth Type G

○ Aeroview



\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type G (10booths)
Including	<ul style="list-style-type: none"> <li>●90m<sup>2</sup>(15m×6m)</li> <li>●Carpet(Pytex) (<b>Designated color</b>)</li> <li>●2 Scotch Signboards, 2 Sheet Signboards</li> <li>●Double socket(220v) 4 Units</li> <li>●Basic light(Fluorescent tubes 64 units(40W), 22 LED spots, 3 LED downlights)</li> <li>●Power Supply 1kW</li> <li>●1 Information Desk, 1Stool (<u>Exhibitor</u>)</li> <li>●4 Consulting Tables, 12Chairs (<u>Exhibitor</u>)</li> <li>●8 Actual Images</li> <li>●1 Wall-mounted TV</li> <li>●1 Catalogue stand</li> </ul>



## J. Block Booth Type H

○ Aeroview



\* Since the image above is provided to help your understanding, it may differ slightly from the actual construction.

○ Provision

	Block booth type H (12booths)
Including	<ul style="list-style-type: none"> <li>●108m<sup>2</sup>(18m×6m)</li> <li>●Carpet(Pytex) (<b>Designated color</b>)</li> <li>●2 Scotch Signboards, 2 Sheet Signboards</li> <li>●Double socket(220v) 6 Units</li> <li>●Basic light(Fluorescent tubes 56 units(40W), 16 LED spots, 4 LED downlights)</li> <li>●Power Supply 1kW</li> <li>●1 Information Desk, 1 Stool (<u>Exhibitor</u>)</li> <li>●4 Consulting Tables, 12 Chairs (<u>Exhibitor</u>)</li> <li>●6 Actual Images</li> <li>●1 Wall-mounted TV</li> <li>●1 Catalogue stand</li> </ul>

\* Exhibitors are not permitted to install additional facilities, or nail and make holes on the walls. If assistance for hanging or displaying is required, please inquire the Secretariat.

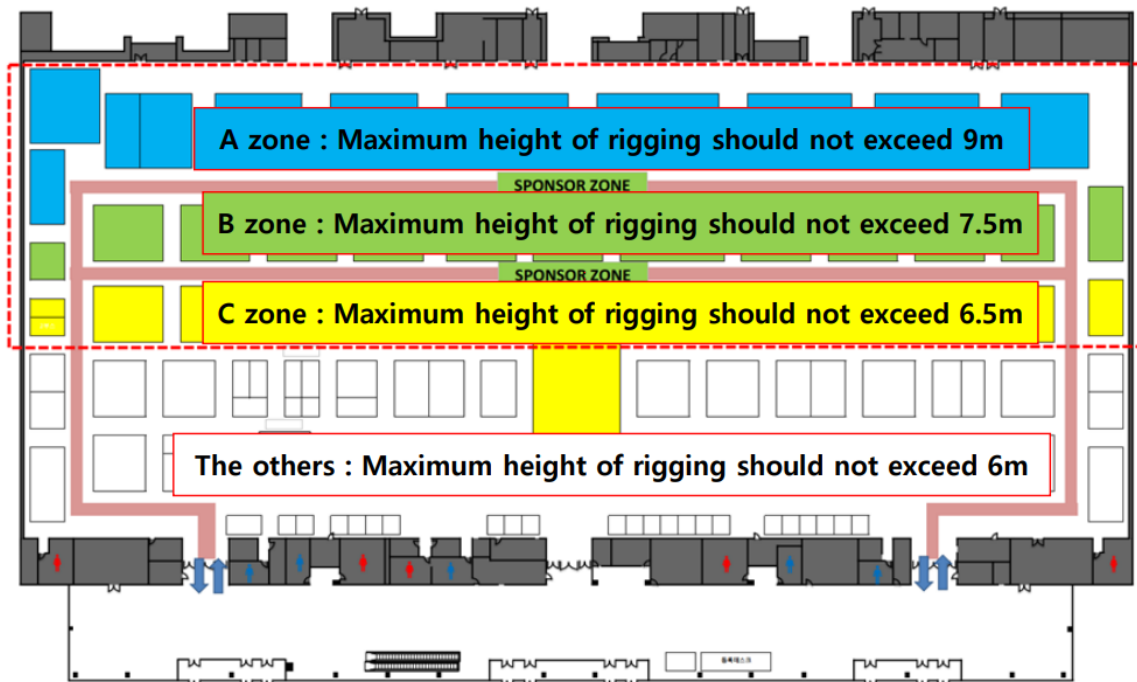
\* Items included are standardized and identical regardless of booth size unless stated otherwise.

## **K. Raw Space**

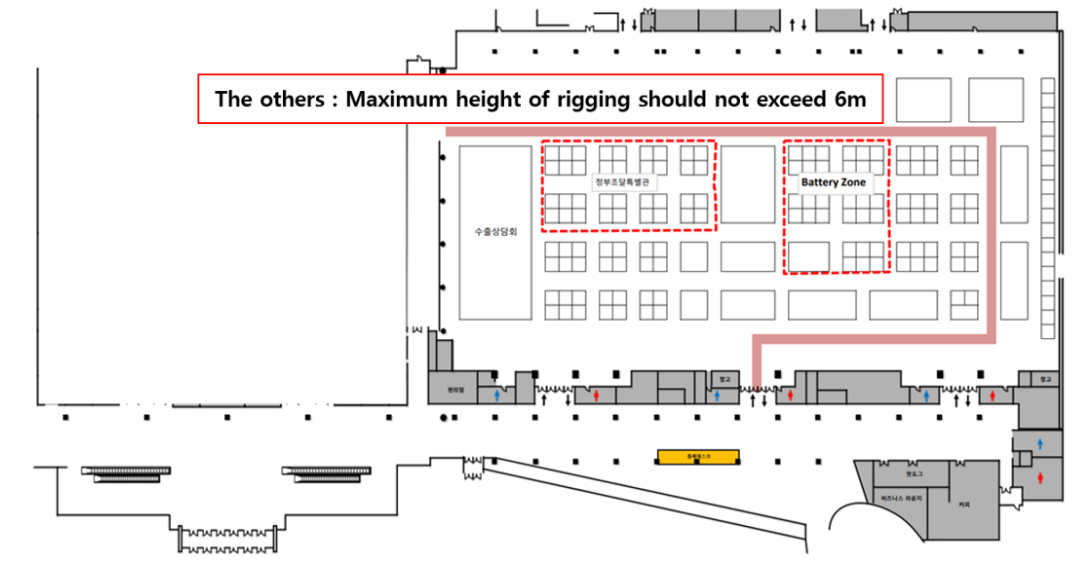
- When constructing a customized booth, you must select one of EXCO's designated registered companies (<https://www.exco.co.kr/eng/facility/sub0505.html>) and conduct the construction yourself.
- The construction contractor that you choose from the list below should submit the documents on VMS. Please choose the contractors on our website ([www.greenenergyexpo.co.kr/eng](http://www.greenenergyexpo.co.kr/eng)). Exhibitor > Contractors
- Raw Space Exhibitors should submit their booth plan (incl. rigging) to the Secretariat by April 15<sup>th</sup> (Wed), 2026. Even if one of the following documents as required is omitted before the construction, your booth construction may be prohibited.
- Raw Space Exhibitors are not allowed to change the location of incoming lines from electricity facilities and telephone location. The Secretariat may request to adjust or remove any materials and constructions that are not approved.
- The bordering wall that shares with next exhibitor's booth should be flat and 4m in height. Also, the other side of the wall fronting the next exhibitor's booth should be colored in white. If non-compliance with the regulation above causes complaints from another exhibitor, the Secretariat will request the exhibitor to take prompt action. In case of modification that cannot be done by exhibitor alone, the exhibitor must cover any and all additional expenses.
- The maximum height of the walls for independent booths cannot exceed 6 meters. Including rigging (hanging), the maximum height is 9 meters in Zone A and 7.5 meters in Zone B.

○ The height of raw space booths / rigging

※ Refer to the floor plan below



※ The others : (Max : 6m, incl rigging) Booth wall height should not exceed 5m.



※ Structure examination reference is necessarily submitted if the height of the booth exceeds 5m or duplex type.

- A zone : (Max : 9m, incl rigging) Booth wall height should not exceed 6m
- B zone : (Max : 7.5m, incl rigging) Booth wall height should not exceed 6m
- C zone : (Max : 6.5m, incl rigging) Booth wall height should not exceed 6m

※ If you wish to engage in a rigging installation, you must apply separately. In addition, fees based on the weight of the rigging materials, as listed below, will be required.

Heavy weight Rigging (Over 100Kg): \$2,000

Light weight Rigging (Up to 100Kg): \$500

○ Booth installation days and hours are as follows.

Booth Type	Installation Period	
Shell booth	April 20(08:00-20:00)	April 21(08:00-12:00)
Customized Booth	April 19(09:00-18:00_rigging only) April 19(13:00~20:00) April 20(08:00-20:00)\ April 21(08:00-22:00)	

○ If allotted construction time is not enough due to unavoidable circumstances, exhibitor must submit ‘Application for Overtime Work’(Application Form 5) and get prior approval. In that case, Additional fees will apply.

○ In case of rigging, exhibitor should obtain safe approval of weight loadings and truss specifications through structural analysis. In the situation that weight of rigging exceeds 100kg in total, exhibitor should submit safety pledge and reports of structure analysis to the secretariat.

#### ※ Inquiries

- Secretariat (Tel: +82-53-601-5061) (E-Mail: [jylee@exco.co.kr](mailto:jylee@exco.co.kr))

## **2. Utilities**

### **A. Electricity**

**(Additional electricity requires prior application and payment.)**

#### **a. Standard supplies of voltage available for use are:**

- **220 Volt Single Phase 60 Hz**
- **220 Volt Three Phase 60 Hz**
- **380 Volt Three Phase 60 Hz**
- **380 Volt Three Phase 60 Hz(for usage of rigging)**

#### **b. Precautions during construction**

- **The time during which electricity will be supplied is 09:00-18:30. In case 24-hour supply is needed, Exhibitors must apply in advance.**
- **In case an exhibitor exceeds allotted power supply, as this may cause damage to other exhibitors, please apply for enough electric power.**
- **Materials used in electricity construction MUST be new and international standard products.**
- **Circuit breaker MUST be placed at least 30 centimeters above the floor.**
- **Please notify the Organizer of any change or special installations occurring. The Organizer has appointed an official contractor to supply electric power connected from service lines to appropriate switch or junction box inside the individual booth.**
- **No other contractors are permitted to make connections to the electric power supply of the exhibition hall. It is each Exhibitor's responsibility of electric wiring within the stand area.**

#### **※ Independent booths are required to apply for electricity.**

- **For standard booths, the basic electrical work refers to the installation of power supply lines and a No-fuse breaker inside the booth, which will be carried out by the organizer.**
- **For independent booths, the basic electrical work refers to the placement of the power supply line at a designated location inside the booth.**
- **The power supply will be as described below. If the exhibitor needs to change the voltage or cycle for operating the exhibits, the exhibitor will be responsible for installing transformers or converters at their own cost.**

### **B. Water & Drains (Additional charges apply)**

#### **a. Water & Drains will be supplied to Exhibitors from floor box by official contractor.**

- b. In case shortage of water pressure may cause machinery malfunction, Exhibitors should equip protective device at Exhibitors' expense.

- Water Pressure: 1 kg/cm<sup>2</sup>
- Water Supply Size: 15 mm(Ø)
- Drainage pipe size: 50mm(Ø)

### **C. Compressed Air (Additional charges apply)**

- a. Upon request, compressed air will be supplied to the booth from floor Box.

- Volume: 10.2 m<sup>3</sup>/min (Max.)
- Pipe Size: 20mm (Ø)
- Air Pressure: 5-6Kg/m<sup>3</sup> (Max.)

- b. In case decreasing air pressure may cause machinery malfunction, Exhibitors are advised to equip protective device at Exhibitors' expense.

### **D. LAN (Additional charges apply)**

- a. Exhibitors should apply for each LAN port to use Internet.  
b. LAN will be supplied to the booth with its own IP per 1 port.

※ For independent booths, it is essential to inform the organizer of the specific location where the LAN cable will be used.

### **E. Customer management barcode system**

- a. 'BAR-CODE SYSTEM' - visiting customer management by exhibitor
- We operate a computerized registration system that organizes the information of all visitors to this exhibition into a DB. In other words, information such as the visitor's company, name, department, position, address, telephone, fax, E-mail, field of business, occupation, field of interest and purpose of viewing, and customer consultation details for each participating company are computerized and provided as DATA.
- b. How to use (Additional charges apply)
- If you read the nametag of the booth visitor with the mobile laser hand-terminal, you can receive detailed information about the visitor approximately one week after the event ends.
  - The existing CCD-type hand-terminal had difficulties in reading barcodes, but the laser-type hand-terminal, which is provided this year, can read barcodes from a long distance at once, so you can use it easily.
  - Detailed visitor information can be downloaded as an Excel file.

### III. Exhibits & Exhibit Handling

#### 1. Shipping

##### A. Documents required

Bill of Lading	1 Original / 4 Copies
Commercial Invoice	1 Original / 4 Copies
Packing List	1 Original / 4 Copies

##### B. Exhibitors and their agents must be aware of the following information to ensure smooth handling of exhibits.

###### a. Consignee

- Exhibition Name:  
INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026
- Name of Exhibitor:
- Booth No.:

###### b. Notify Party

Refer to the designated service company (transportation and customs clearance)

###### c. Destination

- For Air Freight: Incheon Airport
- For Ocean Freight: Busan Port

###### d. You shall write the item list and price in English and USD on the shipping documents.

###### e. Price list of exhibits should be written in CIF Incheon Airport on the invoice. Although the products are of no commercial value, they should still have the actual price on them.

###### f. All exhibitors must inform of the shipping documents and shipping schedules by fax once the exhibiting goods are shipped, especially for those that may arrive later than the expected date. It must be informed in advance by fax.

**※ Ocean Freight: Before 10 days / Air Freight: Before 3 days**

##### C. Official Forwarder & Shipping Company

**For shipping instruction, please contact the official forwarder.**

###### \* Official forwarder

- Company Name : **Kemilee**
- Address : F2 -201, 37, Seongsui-ro 22-gil, Seongdong-gu, Seoul, Korea
- P.I.C 1 : Eric Jo / [ericjo@kemi-lee.co.kr](mailto:ericjo@kemi-lee.co.kr)
  - Mobile : **+82-10-5480-0050**
- P.I.C 2 : Lauren Jeong / [lauren@kemi-lee.co.kr](mailto:lauren@kemi-lee.co.kr)
  - Tel / Fax : **+82-2-565-3588 / +82-2-533-8458**
  - Mobile : **+82-10-3396-1432**
  - Wechat ID : **xiaotuzi75**

## **2. Insurance**

Exhibitors are highly recommended to obtain ALL-RISK insurance policies of their goods from departure to final destination after the show.

## **3. Security**

Although EXCO will provide around-the-clock security, Exhibitors are liable for any damages and/or losses of their exhibits during the show. Security enters the exhibition center for the purpose of customs inspection and cross-checking of information, state, and quantity of the goods in time of receiving, returning, and carrying.

## **4. Customs Clearance**

### **A. Bonded Goods**

- a. Simplified clearance of the goods, without the official import clearance, on condition those goods return to overseas country once the exhibition is over. Should there be a buyer for those goods, an official customs clearance is needed afterwards.
- b. During the exhibition, Secretariat accounts for the clearance of those bonded exhibition goods. Therefore, Exhibitors are required to report all the details of the bonded goods to the Secretariat.

### **B. Duty Free Goods**

Following items are NOT subject to customs duties.

- a. Catalogues, Pamphlets, AD materials, etc.
- b. Sample goods and souvenirs (badges, medals, etc. excluding liquor and cigarettes) valued at no more than US\$5 each. Price list must be approved by the customs office.
- c. Total price and the number of paint and wall paper for booth construction must be approved by the customs office.
- d. Disposable products used for the machine assembly in the show must be approved by the customs office.

### **C. Re-Export (Mortgage required)**

According to an agreement to the customs office, the importer shall re-export the goods within the given period.

\* Note: Clearing of goods by re-exporting if they do not belong to the bonded industries (ex. Hotel, general event)

- When the exhibits are needed by the buyers or for demonstration purpose for a fixed period after the exhibition is over.

- Customs inspection is the arrival inspection (difference from bonded clearance) and custom tax is exempt.

- Types of mortgage settlement

- a. Cash mortgage: Based on taxes (only for items valued at under US\$300)
- b. Bank Guarantee: When the bank guarantees the payment
- c. Tax Payment Insurance: Issuance of the payment guarantees insurance

### **D. ATA Carnet: Certificate documents agreed amongst the government**

- a. Clearing by re-reporting if the goods do not belong to the bonded industries
- b. In cases where the importer requires an extra setting of exhibits before the opening of the show.
- c. Period: 6 months in principle, with an allowance of extension.



## 5. Contact Information

### ○International Green Energy Expo & Conference 2026 Secretariat

Address: 10 Exco-ro, Buk-gu, Daegu, Korea (41515)

Website: [www.exco.co.kr](http://www.exco.co.kr) Tel: +82-53-601-5371 Fax: +82-53-601-5069

Part	Name	E-mail	Tel +82-53-601-####
Director	Hyoung Seok, Youn	tlr21@exco.co.kr	5060
Project Manager (sponsorship & Exhibitor)	Ryan, Lee	<a href="mailto:jylee@exco.co.kr">jylee@exco.co.kr</a>	5061
	So Young, Jang	syjang@exco.co.kr	5068
	Ko Eun, Choi	ko9942@exco.co.kr	5065
Manager (Booth installation)	Ryan, Lee	<a href="mailto:jylee@exco.co.kr">jylee@exco.co.kr</a>	5061
Manager (Side event and visitors management)	Ko Eun, Choi	ko9942@exco.co.kr	5065
Manager (Conference)	Na Min, Bae	<a href="mailto:nmbae@exco.co.kr">nmbae@exco.co.kr</a>	5063
	Jiyun, Bae	greencon@exco.co.kr	5380
	To be assigned		
Manager (Domestic exhibitors management)	Subin, Choi	renew@exco.co.kr	5371
Manager (Public Relations management)	Seorim, Lee	greenad@exco.co.kr	5374
Manager (Sponsor and Accommodation management)	A Young, Kim	greenbd@exco.co.kr	5375
Manager (Overseas exhibitors management)	Ryan, Lee	<a href="mailto:jylee@exco.co.kr">jylee@exco.co.kr</a>	5061

## 6. Transportation

### A. Location of departure from Dong-daegu station to EXCO

After you get off the train, find the Exit 6 and you can wait for where the banner is located (At that place, field agent will wait for you)

### B. Location of departure from Marriott to EXCO

You can wait a front of Marriott. Shuttle bus is in front of entrance.

### C. Location of departure from EXCO to Dong-daegu and Marriott

People who leave to the Dong-daegu station and Marriott wait for the bus at EXCO's North Road.

There are directions about departure on each bus. So, please take a close look before boarding. (When you get off, Field agent will wait for you)

## 7. General Terms & Regulations

### A. Terms of Reference

a. In the rules and regulations for participation in INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026, the term 'Exhibitor' shall include all employees, independent contractors and agents of any individual company, partner company or organization who have applied for space for the purpose of exhibiting.

b. The term 'Exhibition' shall mean the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026.

c. The term 'Organizer' shall mean EXCO (Daegu Exhibition & Convention Center) which is authorized to organize the exhibition.

### B. Application for Participation

a. All applications for participation shall be made on the prescribed application form, which shall be submitted to the organizer.

b. The contract shall be established when the exhibitor submits the application form duly signed and pays the organizer 50% of the space and/or shell stand costs. The organizer, however, may defer or refuse acceptance of application if sufficient spaces are not available or if organizer considers the announced exhibit is not germane to the exhibition.

### C. Allocation of Exhibit Space

a. The organizer shall allocate the space in accordance with the order of application, size of the space applied for, the nature of the exhibits or in the manner the organizer deems fit.

b. The organizer shall reserve the right to change the location and/or the size of the space allocated to the exhibitor at any time prior to the commencement of the build-up of the exhibition, should exceptional circumstances demand, and the exhibitor shall have no claim for compensation as a result of changes.

### D. Use of Exhibit Space

a. Exhibitors are bound to exhibit the announced products and to staff the stand with competent personnel during the whole period of the exhibition.

b. All exhibits must accord with the description on the application form, and be related to the theme of the exhibition. Public auctions and retail sales without permission of the organizer are strictly prohibited. If the exhibitor violates the above-mentioned rules, the organizer can stop the exhibitor's activity, remove his/her exhibits or order the dismantling of his/her booth. In this case, the participation fee shall not be refunded and the exhibitor shall have no claim for compensation.

c. The organizer reserves the right to refuse admittance to the exhibition to any person.

d. Exhibitors are not allowed to sublet space allotted to them to other parties, either wholly or in part, without the written consent of the organizer.

- e. Modifications including decorations such as painting the floor, ceiling and pillars will not be permitted, and the exhibitor shall compensate consequent damage to the exhibition hall to the organizer.
  - f. The exhibitor shall conduct and operate its exhibit so as not to annoy, endanger or interfere with the rights of other exhibitors and visitors. Any practice resulting in complaints may be prohibited by the organizer.
  - g. The organizer shall reserve the right to remove exhibits if a complaint of infringement of Intellectual Property Right is filed.
- E. Terms of Payment**
- a. The exhibitor must pay the 50% deposit of the participation fee and/or relevant stand charges at the time of the application and the balance (50% of the total cost) shall be paid not later than **March, 6th (Fri), 2026**.
  - b. The participation fee shall be paid by the due date. Otherwise the organizer has the right to cancel the contract. And in case he does, the participation fee already paid will not be refunded.
- F. Breach of Contract and Withdrawal by Exhibitor**
- a. In the event of abandonment or rejection of all allocated space, the organizer has the right to cancel the exhibitor's application. In this case, the participation fee already paid will not be refunded, unless abandonment or rejection of allocated space as a result of force majeure.
  - b. In the event of partial abandonment or rejection of the allocated space, the exhibitor shall forfeit the application fee already paid for the abandoned or rejected space, unless the act of withdrawal was a result of force majeure. And if the participation fee has not been paid fully, the exhibitor shall pay the remaining amount of the participation fee by the due date for all the space initially applied for.
- G. Cancellation and Changes of The Exhibition**
- In the event of the cancellation of the exhibition by the organizer, the participation fee paid will be refunded. But if the cancellation was caused by force majeure, the fee will not be refunded. The organizer reserves the right to change the venue and duration of the exhibition if exceptional circumstances demand. In this case, the fee paid will not be refunded and the exhibitor shall have no claim for the compensation as a result of the changes. The balance of payment will be refunded when exhibitors notify their cancellation three months in advance of the exhibition. The deposit (50%) of the total payment will not be refunded.
- H. Construction and Decoration of Stand and Display**
- All exhibitors must complete their construction and/or decoration, and move-in and display of exhibits by the date and time stipulated by the organizer.
- I. Movement of Exhibits and Stand Fittings**
- Exhibitors shall remove all exhibits and stand fittings from the exhibition hall within the period stipulated by the organizer and indemnify the organizer against any cost incurred by reason of delay or damage to the exhibition hall.
- J. Securities, Risk and Insurance**
- a. The organizer shall reserve right to limit any constructions or demonstrations that pose potential safety hazards.
  - b. The exhibitors shall be held responsible for any loss or theft of, or damage to exhibits, stand fittings or any article belonging to the exhibitor during the construction, exhibition and dismantling periods.
  - c. In the event that the exhibitor intentionally or negligently causes a fire, theft, breakage or other accidents inflicting damages to the organizer or others, the exhibitor shall be responsible for damages. Exhibitors shall be responsible for insuring goods exhibited.
- K. Fire Regulations**
- a. Materials used in stand and display construction must be properly fireproofed in accordance with the regulations of Korea.

b. The organizer has the right, should circumstances necessitate, making changes in the exhibitors stand for fire control.

**L. Supplementary Clauses**

- a. Whenever necessary, the organizer shall have the right to issue supplementary regulations in addition to those in the rules and regulations for the participation in INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 to ensure the smooth management of the exhibition.
- b. Any additional written regulation instructions shall form part of the rules and regulations for the participation in INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 and they shall be binding on the exhibitors.
- c. The exhibitor shall also observe the regulations for the management of the exhibition halls of the EXCO.

**M. Arbitration of Disputes**

Any dispute, difference, or question which may arise at any time hereafter between the organizer and the exhibitor touching on the true construction of these terms and conditions for participation or the rights and liabilities of the parties hereto shall be finally settled by arbitration in accordance with the Commercial Arbitration Rules of the Korean Commercial Arbitration Board in Seoul, Korea. The award of the above arbitration shall be final and binding upon both parties.

## **8. Terms & Regulations for Booth**

**A. Requirements in Regulation**

**a. Authorized Space**

Every display item must be arranged in the designated space, and must not hinder the sight or passage of visitors. Any structure that is placed on hallway and carpet in the same color as the pathway is banned. Every item and equipment should not be inflammable.

**b. Layout**

Any items that can be seen from the pathway or other exhibitor's booth should be installed upon exhibitor's payment. Decorative items, lighting fixtures and audio equipment should not disturb other exhibitors or their booths.

**c. Submission of Booth Plan**

Every exhibitor should submit the booth plan with an indication of height and building material to the hall manager of INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 Secretariat by [April 3rd \(Fri\), 2026](#) in advance.

**d. Structure**

The limitation of height is depending on the booth location. The arrangement of display items or structures should not disturb other booths or hinder passage of visitors.

**e. Arrangement of Exhibiting Items and Viewing**

The displayed items should not create inconvenience to visitors and be kept at least 60 cm away from the booth line. Unless exhibitors conform to this rule, the Secretariat may demand those items to be relocated or removed. This rule is designed to give an equal opportunity to every exhibitor in terms of space and sight.

**(1). Restriction of Sound**

Exhibitors may use audio equipment for promotion provided that they keep the sound down to avoid disturbing other booths.

The secretariat office may intervene to restrict the use of audio equipment should there be any complaints made. Exhibitors are required to register any audio equipment, which they will use during the show. It must be less than 85 db sound level and if there is any equipment that makes a sound louder than 85 db, the secretariat of INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 may ask users to refrain from using it.

**(2). Safety**

Exhibitors should take necessary safety measures prior to using dangerous equipment.

ment or parts during the show in order to prevent accidents and each exhibitor is responsible for the maintenance and safety of that equipment. (Including containers of hazardous material, x-ray generating machines, inflammable and explosive substance, high-voltage equipment, radioactive material, accelerators, liquid mercury)

**f. Lights**

Flash lights and revolving light equipment are banned from using. The individual lights from one booth should not disturb or damage other booths.

**g. Package Materials (Leaflets and Brochures)**

Every exhibitor is obliged to keep their pathway clean at all times. All materials and items should be placed on designated area and exhibitors need to be careful not to pile goods up in the middle of the pathway.

**h. Changes To Booth Design**

All exhibitors will be required to seek the approval from the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat for any changes to the booth design plan.

**j. Property Damage**

Each exhibitor should protect items on exhibit and are not allowed to drive nails and screws into the walls and floors. Furthermore, exhibitors are not allowed to use painting materials that are indelible in case of spilling on the floors, roofs and raw materials of the booth. Violators must compensate EXCO for damages.

**k. Maintenance of Hazardous Materials**

All dangerous items to be exhibited need to be reported to the organizers before bringing them into the event. Exhibitors are also required to take necessary safety measures to maintain the items.

**l. Sub-Leasing**

The exhibitors are not allowed to sell or sublet the booth to anyone without an approval from the organizers. Parents companies, affiliates and subsidiaries are exceptions.

**m. Cleaning**

The INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat will keep the hallways and shared space clean before and after the show and the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat also take care of trash bins during the show. All wastes produced during the construction of the booth are to be removed by the exhibitors in charge.

**n. Wiring**

The work of wiring in booths and displayed items should be done in compliance with the relevant rules and regulations of Korea. (Articles 3) The same applies to the construction of display facilities.

**B. Miscellaneous**

**a. To Avoid Predicaments**

Each exhibitor should refrain from any activities that may cause troubles at the show and should try not to disturb other booths.

**b. Practivities**

Exhibitors must have an exclusive right given by INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat for marketing, holding conferences and handing out of any samples and gifts outside the designated area. That is, all demonstrations and promotional activities are only permitted in the designated area. This is to avoid any disorders caused by these activities. Exhibitors should therefore clear the aisles and the surrounding area.

**c. Sales Promotion**

The exhibitors may hand out samples and gifts only in the authorized booths. But those with exclusive right given by the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat will be able to hand them out at the areas other than the designated places.

**d. Recruitment**

If the exhibitors need to carry items, sign boards and brochures for recruitment purpose

se, allowed to INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat.

**e. Odor**

Anything emitting an unpleasant odor is prohibited.

**f. Special Exhibition**

Individual exhibitors are not allowed to display items without an approval from the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat before and after the show hours of the exhibition.

**g. Show Hours**

The INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat has the authority to set the opening hours and the days for booth installation and dismantling. Exhibitors are not allowed to dismantle booths before the show officially ends.

**h. Occupier's Obligation**

Under any circumstances, all exhibitors are required to pay the full rental fee of the entire space as accorded in the original Contract. In the event that an exhibitor fails to meet the deadline for displaying items, INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat obtains the right to use the booth for other purposes. Furthermore, exhibitors who fail to submit the lease to the INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat will lose their preferential rights to the booth.

**i. Sales Regulation**

Sale of items for cash during the exhibition will not be permitted. However, mail orders may be taken within the show period. The exhibitors should also be aware of the safety rules of the exhibits and public sanitation prior to the opening date. Unauthorized ads and sales are prohibited.

## **9. Event Regulations for Exhibitor**

**A. Objective**

These regulations are designed to prevent events from getting overheated and to promote convenience for exhibitors and visitors. There are no restrictions for event programs and contents, as long as they are morally acceptable.

**B. Space**

Programs should take place within the assigned booths only and are not allowed in pathways or shared space.

**C. Scope of Events**

The format of the presentation is based on the visitors according to their item of interest, followed by a product explanation.

**D. Application**

Exhibitors should fill in forms related to events and submit them to INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat and receive a registration number. All equipment is to be reported, otherwise exhibitors will not be entitled to raise any complaints should it get rejected.

**E. Restriction**

Events should not disturb neighboring booths in principle.

**a. Sound equipment will only be permitted if the sound is under 85 dbs, when tested 3 meters from the used area.**

**b. Video equipment: will only be allowed if they do not hinder exhibits of others.**

**F. Penalty for Violation**

Any hindrance of the event or disturbance of other exhibitors will be penalized. Exhibitors

**should not submit compensation for any damages caused by INTERNATIONAL GREEN ENERGY EXPO & CONFERENCE 2026 secretariat's action in force to control the regulation. Since these regulations have been set to maintain the principles of operation and to promote an atmosphere for official business, they will be effective from the day of application to the closing day.**

## 10. Appendix

### Construction Contractor List

#### ○ Booth Design

No.	Company	Manager	TEL.	E-mail
1	Sunwoo Deco	Seo Hyun-jung	02-743-6409	sunwoodeco@daum.net
2	Design Saem	Lee Geun-hee	02-927-3012	lelek@nate.com
3	Create Associates	Kim Jang-young	02-333-6260	kimjy@cree8.co.kr
4	Exhibition Space Co., Ltd.	Kim Deok-gyu	02-2648-9330	jeonsiok@naver.com
5	The Wise Co., Ltd.	Kim Sung-kyung	02-713-5505	wise@the-wise.co.kr
6	GS Design Co., Ltd.	Lee Sang-hee	02-3143-5228	shks007@hanmail.net
7	Gonggan Vibe Co., Ltd.	Park Hyun-seok	02-3298-6790	manager@spacevibe.co.kr
8	Pranel E&T	Jeon Mi-jin	02-718-9934	flanel02@naver.com
9	ANA Booth System Co., Ltd.	Ahn Sang-hoon	02-6383-3517	boothzone@hanmail.net
10	A Design Group Co., Ltd.	Choi Su-jin	02-323-2090	aspace@agroup.kr
11	SD Group The Scenic Design Co., Ltd.	Park Sung-woo	02 703-5195	stv0318@naver.com
12	Lime Communications Co., Ltd.	Moon Ji-sun	02-2671-9212	moon@limecomm.kr
13	Dinomad Co., Ltd.	Dinomad	02-337-2583	001@dnmd.com
14	Paran D&S Co., Ltd.	Han Yoon-mi	070-4848-1598	0701parandns@naver.com
15	CSTech Plus	Lee Jung-han	02-3143-4056	juany67@cstec.co.kr
16	Design Chuk Co., Ltd.	Kim Eun-sook	02-6925-1825	eun242@hanmail.net
17	GNBK Co., Ltd.	Kwon Hyuk-sung	02-974-7199	gnbk2018@naver.com
18	Art Point Co., Ltd.	Park Yu-jin	02-792-7193	mail@artpoint.co.kr
19	Seoul Booth Adcom Co., Ltd.	Kim Su-bin	02-6959-4488	seoul6004@naver.com
20	Daeunbi Co., Ltd.	Kim Jun-min	02-761-5898	dauan-b@hanmail.net
21	Thunderbolt Co., Ltd.	Park Won-seon	02-3667-4363	thunder4363@naver.com
22	Big Pine Tree Co., Ltd.	Kim Mi-sook	02-598-1348	kmswow@hanmail.net
23	JSZ Korea Co., Ltd.	Je Tae-young	02-813-4649	jedkorea@gmail.com
24	Group M Co., Ltd.	Park Hee-joon	031-915-3300	groupmco88@naver.com
25	EPIC Design Group Co., Ltd.	Lee Joo-yong	02-6959-3950	jy@epicdesign.co.kr
26	TJCom Co., Ltd.	Choi Eun-a	02-501-1133	tjcommbox@hanmail.net
27	Maeum Design Co., Ltd.	Hong Wan-seok	02-3489-1109	maumdesign@maumdesign.co.kr
28	EZTech International Co., Ltd.	Kim Yoon-jung	070-4910-8706	julieso72@iztec.co.kr
29	Mir D&C Co., Ltd.	Han Gang-su	02-534-7997	mirdnc@naver.com



30	WPM Co., Ltd.	Kim Seung-yeon	02-563-2009	tax@wepm.co.kr
31	Space with Stories Co., Ltd.	Lee Seon-je	02-3445-5532	eraboo21@nate.com
32	I-Eum International Co., Ltd.	Kim Jun-young	02-549-1824	aaron@eum-i.com
33	Demos Co., Ltd.	Lim Yu-rim	02-6925-3880	tax@d-mods.com
34	JDIS Co., Ltd.	Kim Su-jeong	051-866-2300	ds2353@hanmail.net
35	Pico Korea Co., Ltd.	Lee Jae-hyung	02-558-3240	dieter.lee@pico.com
36	Kyungdong Planning Co., Ltd.	Heo Min-deulle	02-2038-5905	kyoung-dong@hanmail.net
37	BAON E&I Co., Ltd.	Lim Ji-hong	02-574-7742	hong28@baoneni.co.kr
38	SNTCom	Seo Ja-young	010-2299-0601	jay425@naver.com
39	Wisdom Co., Ltd.	Kim Ho-jin	02-2065-1174	wisdom-2014@hanmail.net
40	Premier Plan Co., Ltd.	Kang Yun-jin	02-865-0100	kyj@premierplan.kr
41	ONE S 3D Co., Ltd.	Yang Sun-mi	02-882-9114	8829114@naver.com
42	MD Plan Co., Ltd.	Moon Jeong-ho	02-859-7608	eraboo22@nate.com
43	ZENCOS Korea Co., Ltd.	Park Ji-yoon	070-7865-2202	info@gencos.co.kr
44	Top Standard Co., Ltd.	Choi Eun-mi	010-5555-5775	topcem0319@naver.com
45	Fiat Korea Co., Ltd.	Kim Yoon-seong	010-9020-6418	jakefiart@naver.com
46	Bo-in C&I Co., Ltd.	Park Jung-won	02-556-9395	boin0000@naver.com
47	Jungang Exhibition Co., Ltd.	Kim Jin-hang	02-3445-7775	jafair01@daum.net
48	APAX Design Co., Ltd.	Ki Chan-ho	031-925-9938	nice1660@naver.com
49	INSTAR Co., Ltd.	Kim Do-yoon	02-543-6624	insta@insta.kr
50	Wonil Design	Lee Ho-jong	02-547-6415	one1design@daum.net
51	SYP Associates Co., Ltd.	Kim Hong-jun	02-6000-4960	sypasypa@naver.com
52	MBIC Co., Ltd.	Moon Hee	02-553-3552	mbig@mbig1998.com
53	Bizmacom Co., Ltd.	Kim Jeon-young	02-2175-3753	janice@bizmarcomm.com
54	GID Communications Co., Ltd.	Kim Sik	010-2694-6994	gidcomm@naver.com
55	Ace Marketing Co., Ltd.	Ryu Chang-woo	02-541-2886	aiden@acemarketing.co.kr
56	EXPlan Co., Ltd.	Jang Seo-kyung	02-538-8001	explan2@naver.com
57	The InM Co., Ltd.	Ji Gwon-su	02-508-2974	block2012@naver.com
58	Zero D&C Co., Ltd.	Song Jang-uk	02-553-3311	jwsong@zerodnc.com
59	EIP Communications Co., Ltd.	Park Hee-sun	031-8028-3020	happyjjang11@naver.com
60	O2 P&D Co., Ltd.	Song So-jung	02-562-3236	hks8064@o2pnd.co.kr
61	JL Company Co., Ltd.	Jung Chang-kyung	031-528-1190	rental119@hanmail.net
62	Unimoto	Hwang In-seong	070-8796-9613	unimotto@unimotto.co.kr

63	E&W Design Co., Ltd.	Yu Yang-ho	02-538-1873	yooyh@enwdesign.co.kr
64	Wizen Co., Ltd.	Song Sun-kyung	02-561-3767	sun@wizeen.com
65	About D&P Co., Ltd.	Cheon Mi-kyung	02-553-3288	aboutdnp@naver.com
66	The Lab Associates Co., Ltd.	Ryu Min-a	02-3288-3519	ryu_91@THE-LAB.kr
67	JBCOM Co., Ltd.	Jung Hee-seo	02-512-1214	jbcom68@naver.com
68	Sangsangisang Co., Ltd.	Choi Gyu-sun	02-413-6552	kodesi@naver.com
69	Ready One Co., Ltd.	Choi Young-geun	02-556-3694	y1006k@hanmail.net
70	AP Architecture Co., Ltd.	Kim Young-su	032-512-2331	kys@apoway.com
71	The Stage Co., Ltd.	Kim Yong-su	1522-9221	info@thestage.co.kr
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315	Da Vinci Design Space Co., Ltd.	Lee Heeju	031-388-0828	davincidesign@naver.com
316	Design Haneul	Lee Seoha	051-740-7620	diiha2@daum.net
317	Woori Retail Experience Korea Limited	Lee Dahee	010-4893-9060	lee.dahee@one-rx.com
318	Global CMS Co., Ltd.	Im Hanseop	070-8657-0443	MARVINLIM08@GMAIL.COM
319	PAN Co., Ltd.	Yoon Eunjun	032-654-6554	pan-kor@naver.com
320	Daesung Ad Co., Ltd.	Lee Suyeol	062-471-8001	ds88811@hanmail.net
321	IZEN Exhibition Culture Co., Ltd.	Han Jinyoung	070-8656-0480	hiehan777@hanmail.net
322	Philip Communications Co., Ltd.	Yang Donggun	02-407-3233	pillipcm@naver.com
323	Grida Housing	Shin Yohan	070-8670-0177	gridahousing2019@naver.com
324	Synafor U Co., Ltd.	Lee Nara	02-2272-5493	echo5493@naver.com
325	Design Form	Lee Youngju	051-740-8900	form1044@naver.com
326	ES Planning Co., Ltd.	Lee Byung sun	010-9180-6179	combirak@naver.com

327	Decore Co., Ltd.	Park Jong-gu	010-6282-7676	pjongk@naver.com
328	Design Hub Korea Co., Ltd.	Kim Jin-sung	010-3894-9111	think3204@naver.com
329	Green Wave Co., Ltd.	Bae Young-seop	010-7110-2242	gepeto@hanmail.net
330	Brightest Smile Co., Ltd.	Kim Na-yeon	010-4380-9713	the@bestsmile.kr
331	EL Plus Co., Ltd.	Kim Young-min	010-8602-7954	neo7954@naver.com
332	Taya Design Co., Ltd.	Jung Da-woon	010-5023-7969	tea-ya@nate.com
333	Factory Who Co., Ltd.	Lee Eun-sook	010-9115-6164	angol520@factoryhooo.com
334	Tobis Lab	Kim Jae-soon	010-2828-2616	justin@tobislab.com


## IV. Application Form

\* Directory Registration is ONLY available on the homepage.

No	Application	Deadline	Note	Remark
1	Interpreter Service	April 1st(Wed)	Email (renew@exco.co.kr)	Optional
2	Additional Utility Service	April 10th(Fri)	Email (renew@exco.co.kr)	Optional
3	Carry-out Report	On the Spot	Mandatory	On the Spot
4	Business Result Report			
5	Application for Overtime Work			

※ The schedule above is subject to change

INTERPRETER SERVICE				FORM 1	
<b>Return to: Secretariat of Green Energy Expo 2026</b> EXCO (Daegu Exhibition & Convention Center) 10, Exco-ro, Buk-gu, Daegu, Korea 41515				<b>OPTIONAL</b>	
				DEADLINE	<b>April. 1st</b>
TEL	+82-53-601-5061	FAX	+82-53-601-5069		
E-MAIL	renew@exco.co.kr				
COMPANY NAME		TEL		Booth Number	
ADDRESS		FAX			
PERSON IN CHARGE		E-MAIL			

DETAILS FOR INTERPRETATION REQUEST					
Company Type					
Contact Person		Number of Interpreter			
TEL		E-MAIL			
Language	Classification	Period	Amount		
English	USD 200 x days x person(s)	April ~	USD		
Japanese	USD 200 x days x person(s)	April ~	USD		
Chinese	USD 200 x days x person(s)	April ~	USD		
TOTAL AMOUNT			USD		
<b>Additional Requests</b> <ul style="list-style-type: none"> <li>- Business Hours : 10:00~18:00</li> <li>- If you need the interpreter to work overtime, you must pay an overtime pay (USD 20 per hour).</li> <li>- For efficient interpretation service, please submit a brief introduction of your company and information of exhibited products in advance.</li> </ul>					
PAYMENT					
 Please complete your payment on site directly to your interpreter.					
Note					

The undersigned hereby applies for interpretation service as above.


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Company Name:

Applicant:

Signature: \_\_\_\_\_

ADDITIONAL UTILITY SERVICE				FORM 2	
Return to: Secretariat of Green Energy Expo 2026 EXCO (Daegu Exhibition & Convention Center) 10, Exco-ro, Buk-gu, Daegu, Korea 41515				OPTIONAL	
				DEADLINE	April. 10th
TEL	+82-53-601-5371	FAX	+82-53-601-5069		
E-MAIL	renew@exco.co.kr				
COMPANY NAME		TEL		Booth Number	
ADDRESS		FAX			
PERSON IN CHARGE		E-MAIL			

ELECTRICITY					
 Please mark on <input type="checkbox"/> , if you require using electricity for 24 hours.					
Classification	Unit Price (per KW)		Quantity		Total
	Daytime	24 hours	Daytime	24 hours	
Single Phase 220V(60Hz)	USD 80	USD 100		<input type="checkbox"/>	USD
Three Phase 220V(60Hz)				<input type="checkbox"/>	USD
Three Phase 380V(60Hz)				<input type="checkbox"/>	USD
Three Phase 380V(60Hz) (for usage of rigging)				<input type="checkbox"/>	USD
TOTAL					USD

OTHERS			
Classification	Unit Price	Quantity	Total
Water Supply & Drainage	USD 200/EA	EA	USD
Compressed Air	USD 200/EA	EA	USD
LAN	USD 200/PORT	PORT	USD
Barcode System	USD 200/EA	EA	USD
Heavyweight Rigging (Over 100Kg)			USD
Lightweight Rigging (Up to 100Kg)	USD 2000/EA	EA	USD
TOTAL	USD 500/EA	EA	USD
			USD

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Company Name:  
Applicant:

Signature: \_\_\_\_\_

<b>CARRY OUT REPORT</b>				<b>FORM 3</b>	
<b>Return to: Secretariat of Green Energy Expo 2026</b> EXCO (Daegu Exhibition & Convention Center) 10, Exco-ro, Buk-gu, Daegu, Korea 41515				<b>MANDATORY</b>	
				<b>On the Spot</b>	
<b>COMPANY NAME</b>		<b>TEL</b>		<b>Booth Number</b>	
<b>ADDRESS</b>		<b>FAX</b>			
<b>PERSON IN CHARGE</b>		<b>E-MAIL</b>			

<b>CARRY OUT REPORT</b>		
<b>Title : Green Energy Expo &amp; Conference 2026</b>		
<b>Booth No. :</b>		
<b>Date of Carry Out :</b>		
<b>ITEM LIST</b>		
<b>Item</b>	<b>Quantity</b>	<b>Remark</b>

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**Company Name:**

**Applicant:**

**Signature:** \_\_\_\_\_

BUSINESS RESULT REPORT				FORM 4	
Return to: Secretariat of Green Energy EXPO 2026 EXCO (Daegu Exhibition & Convention Center) 10 Exco-ro, Buk-gu, Daegu, Korea 41515				MANDATORY	
				On the Spot	
COMPANY NAME		TEL		Booth Number	
ADDRESS		FAX			
PERSON IN CHARGE		E-MAIL			

SUMMARY SHEET OF BUSINESS TALK					
Section		Overseas (US \$)		Domestic (US \$)	
		Business Talk	Achieved Contract	Business Talk	Achieved Contract
April 22	Number of Cases				
	Amount	US \$	US \$	US \$	US \$
April 23	Number of Cases				
	Amount	US \$	US \$	US \$	US \$
April 24	Number of Cases				
	Amount	US \$	US \$	US \$	US \$

BUSINESS TALK RECORD						
No	Buyer		Details of the Business Talk			
	Nationality	Company	Item	Quantity	Amount	Estimated Contract Amount
					US \$	US \$
					US \$	US \$
					US \$	US \$
					US \$	US \$
Note						

Application For Overtime Work				FORM 5	
<b>Return to: Secretariat of Green Energy Expo 2026</b> EXCO (Daegu Exhibition & Convention Center) 10, Exco-ro, Buk-gu, Daegu, Korea 41515				<b>OPTIONAL</b>	
				<b>On the Spot</b>	
<b>TEL</b>	+82-53-601-5371	<b>FAX</b>	+82-53-601-5069		
<b>E-MAIL</b>	renew@exco.co.kr				
<b>COMPANY NAME</b>			<b>TEL</b>		
<b>ADDRESS</b>			<b>FAX</b>		
<b>PERSON IN CHARGE</b>			<b>E-MAIL</b>		
			<b>Booth Number</b>		

DETAILS FOR APPLICATION				
Date	Applying time for use			Remark (Please write a short statement of reason)
	Start	End	Total	
	:	:	:	
	:	:	:	
	:	:	:	

The undersigned follows the regulations of operating exhibition hall at EXCO and hereby applies for using exhibition hall for extra hours as above.

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**Company Name:**  
**Applicant:**  
**Signature:**\_\_\_\_\_